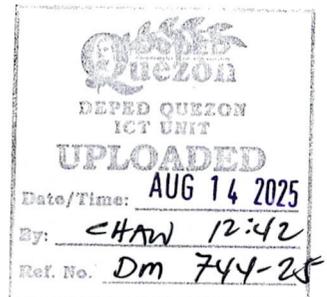




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Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



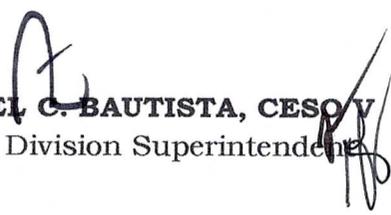
11 June 2025

**DIVISION MEMORANDUM**  
DM No. 744 s. 2025

**WALKTHROUGH ON THE TRAINING RESOURCE PACKAGE CUM PLANNING  
ON THE CONDUCT OF REGIONAL TRAINING OF SCHOOL LEADERS  
ON THE REVISED K TO 10 CURRICULUM IMPLEMENTATION**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Attached is Regional Memorandum No. 577, s. 2025, titled "Walkthrough on the Training Resource Package Cum Planning on the Conduct of Regional Training of School Leaders on the Revised K to 10 Curriculum Implementation".
2. Immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

cid-ims/fts/08/11/2025

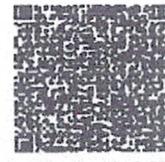
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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



HRDD-RM-2025-577

30 July 2025

**Regional Memorandum**  
No. 577 s. 2025

**WALKTHROUGH ON THE TRAINING RESOURCE PACKAGE  
CUM PLANNING ON THE CONDUCT OF REGIONAL  
TRAINING OF SCHOOL LEADERS ON THE REVISED  
K TO 10 CURRICULUM IMPLEMENTATION**

To: **Schools Division Superintendents**

1. In support of the implementation of the Revised K to 10 Curriculum and in preparation for the conduct of the Training of School Leaders, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR), in collaboration with Curriculum and Learning Management Division (CLMD) and Quality Assurance Division (QAD), will conduct the ***Walkthrough of Training Resource Package cum Planning on the Conduct of Regional Training of School Leaders on the Revised K to 10 Curriculum Implementation*** on September 3-5, 2025, at a venue to be disseminated in a separate issuance.
2. The activity aims to:
  - a. explain the components of the Training Resource Package (TRP) for Training of School Leaders on the Revised K to 10 Curriculum;
  - b. discuss specific roles and responsibilities of Core Faculty;
  - c. collaboratively develop a program implementation plan for regional training, including session assignments, schedules, logistics, and support mechanisms;
  - d. generate actionable feedback and suggestions for contextualizing and enhancing the TRP; and,
  - e. demonstrate strengthened coordination with co-faculty and regional program management team through active participation in planning discussions and agreement on shared timelines and deliverables.

3. Attached are the *List of Regional Program Management Team Members, TRP Developers, and Core Faculty* and the *Activity Matrix*. Participants are advised to confirm their participation through [tinyurl.com/4APlanningRTSLK10](https://tinyurl.com/4APlanningRTSLK10) on or before **August 5, 2025**.
4. Board and lodging expenses shall be charged against the Human Resource Development Fund (Program Support Fund) while travel and other incidental expenses shall be charged against the fund to be downloaded, subject to the usual accounting and auditing rules and regulations.
5. For questions or queries, please contact Jisela N. Ulpina, OIC-Chief, or Bryan A. Pobe, Education Program Supervisor, through email [hrd.calabarzon@deped.gov.ph](mailto:hrd.calabarzon@deped.gov.ph).
6. Immediate compliance with this Memorandum is instructed.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

Attachment A: *Lists of Participants*

**Walkthrough of Training Resource Package (TRP) cum Planning on Regional Training of Core Faculty for Training of School Leaders on the Revised K to 10 Curriculum Implementation**

Date: September 3-5, 2025/ Venue: To be determined

**List of Participants**

**A. Regional Office Program Management Team**

No.	Name	Sex	Position	FD
1	Jisela N. Ulpina	F	OIC-Chief	HRDD-NEAP
2	Viernalyn M. Nama	F	Chief	CLMD
3	Luz E. Osmena	F	Chief	QAD
4	Bryan A. Pobe	M	Education Program Supervisor	HRDD-NEAP
5	Nadina G. Gatton	F	Education Program Supervisor	HRDD-NEAP
6	Donna L. Lago	F	Education Program Supervisor	HRDD-NEAP
7	Colleen Marhey Lacuesta	F	Education Program Specialist II	HRDD-NEAP
8	Jonalyn B. Pattalitan	F	Education Program Specialist II	HRDD-NEAP
9	Glenda E. Dela Torre	F	Education Program Specialist II	HRDD-NEAP
10	Raginne Yanez	F	Education Program Specialist II	HRDD-NEAP
11	Joseph C. Damian	M	Administrative Assistant III	HRDD-NEAP
12	Angello Dollente	M	Clerk	HRDD-NEAP
13	Efren Claveles	M	Administrative Assistant I	HRDD-NEAP
14	Emelia Crescini	F	Education Program Supervisor	CLMD
15	Emelia Aytona	F	Education Program Supervisor	QAD

**B. TRP Developers**

No.	Name	Sex	Position	SDO
1	Arlene Hernandez	F	Public Schools District Supervisor	General Trias City
2	Domingo Cueto	M	Public Schools District Supervisor	Cavite Province
3	Evelyn P. Navia	F	Principal IV	Laguna

4	May Grace Salazar	F	Master Teacher I/TIC	Lucena City
5	Shiela Niña Rea-Santes	F	Master Teacher II	Quezon

PSL

**C. Core Faculty**

No.	Name	Sex	Position	SDO
1	Jerma L. Flandez	F	Schools Division Superintendent	Antipolo City
2	Babylyn Pambid	F	Schools Division Superintendent	Bacoor City
3	Hermogenes Panganiban	M	Schools Division Superintendent	Batangas City
4	Elias Alicaya Jr.	M	OIC- Schools Division Superintendent	Dasmaringas
5	Ivan Brian Inductivo	M	OIC- Schools Division Superintendent	General trias City
6	Gregorio Co	M	OIC- Schools Division Superintendent	Cavite City
7	Gregorio T. Mueco	M	OIC-Schools Division Superintendent	Calaca City
8	Ronald Ramilo	M	Assistant Schools Division Superintendent	Lipa City
9	Edward DJ Garcia	M	Assistant Schools Division Superintendent	Lipa City
10	Jaypee E. Lopo	M	Assistant Schools Division Superintendent	Laguna
11	Lito A. Palomar	M	Assistant Schools Division Superintendent	Cavite City
12	Christian Mespher Hernandez	M	OIC- Assistant Schools Division Superintendent	Binan City
13	Erma S. Valenzuela	F	Chief Education Supervisor	San Pedro City
14	Cristina C. Salazar	F	Chief Education Supervisor	Antipolo City
15	Jonathan Domingo	M	Chief Education Supervisor	Antipolo City
16	Henry P. Contemplacion	M	Education Program Supervisor	San Pablo City
17	Gayle J. Malibiran	F	Education Program Supervisor	Antipolo City
18	Marigen N. Leosala	F	Education Program Supervisor	Santa Rosa City
19	Marlon Marquez	M	Education Program Supervisor	Rizal
20	Nida Santos	F	Education Program Supervisor	San Pedro City
21	Mark Anthony P. Idang	M	Education Program Supervisor	Laguna

22	Nenita A. Adame	F	Public Schools District Supervisor	Batangas Province
23	Eleazar Magsino	M	Public Schools District Supervisor	Batangas Province
24	Shiela B. Peñano	M	Public Schools District Supervisor	Rizal
25	Gina B. Dulce	F	Public Schools District Supervisor	Cavite Province
26	Vanessa Barcarse	F	Public Schools District Supervisor	Dasmarina's City
27	Christian S. Balino	M	Principal II	Laguna
28	Mervin Tortoza	M	Principal IV	Antipolo City
29	Magdaleno Lubigan	M	Principal IV	Cavite Province
30	Movita A. Cruzat	F	Principal IV	Batangas Province
31	Erickson T. Gutierrez	M	Principal IV	Batangas Province
32	Mary Jane Gonzales	F	Principal IV	Batangas Province
33	Gregorio I. Racelis	M	Principal IV	Quezon
34	Jessie C. Vasquez	M	Principal IV	Quezon
35	Rejulios Villenes	M	PSDS	Quezon
36	Grace Salvatus	F	Principal II	Quezon
37	Bernadette Sumagui	F	Principal IV	Cavite Province
39	Ma. Corazon Rubio	F	Principal II	Lucena City
40	Susan Sacatrapos	F	Principal IV	Rizal
41	August Jamora	M	Public Schools District Supervisor	Rizal
42	Agrifina Dirain	F	Public Schools District Supervisor	Batangas Province
43	Nedia Lagustan	F	Education Program Supervisor	Rizal
44	Angelo Uy	M	Public Schools District Supervisor	Dasmarinas
45	Honeylet Capulong	F	Education Program Supervisor	Cavite City
46	Avelino Mortel	M	Public Schools District Supervisor	Batangas Province
47	Epifania Carandang	F	Chief Education Supervisor	Lucena City

Calang Wed  
Acto. Domingo



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Department of Education

REGION IV-A CALABARZON

Attachment B: Activity Matrix

Activity Matrix

WALKTHROUGH OF TRAINING RESOURCE PACKAGE CUM PLANNING ON THE CONDUCT OF REGIONAL TRAINING OF SCHOOL LEADERS ON THE REVISED K TO 10 CURRICULUM IMPLEMENTATION September 3-5, 2025				
Day	Time	Activity	Person-in-Charge	Materials Needed
Day 1	8:00 – 8:30 AM	Arrival and Registration		Attendance Sheets, IDs
	8:30 – 9:00 AM	Opening Program		AVP
	9:00 – 9:30 AM	Statement of Purpose and Objectives Setting	HRDD	Slide Deck
	9:30 – 10:00 AM	Presentation of the PD Program Design		PD Design
	10:00 – 10:15 AM		Health Break	
	10:15 – 12:00 NN	Walkthrough of TRP: Slide Decks, Session Guides, Worksheets	TRP Developers	TRP
	12:00 – 1:00 PM		Lunch Break	
	1:00 - 1:15 PM	Energizer	HRDD	AVP
	1:15 - 3:00 PM	Continuation of Walkthrough of TRP	TRP Developers	TRP
	3:00 - 3:15 PM		Health Break	
3:15 – 4:30 PM	Group Activity: Identifying Strengths of the TRP & Sharing of Insights and Initial Feedback on TRP	Core Faculty	TRP	
4:30 – 5:00 PM	Synthesis End-of-the-Day Evaluation	HRDD, QAD	Daily M&E Tool	

Address: Gate 2, Karangalan Village, Cainta, Rizal

Telephone No.: 02-8682-2114

Email Address: region4a@deped.gov.ph

Website: depedcalabarzon.ph



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<b>Day 2</b>	8:00 – 8:30 AM	<b>Recap and Energizer</b>	HRDD	AVP
	8:30 – 10:00 AM	<b>Group Activity: Finalization (Contextualization) of TRP</b>	Core Faculty	TRP
	10:00 – 10:15 AM	Health Break		
	10:15 – 12:00 NN	<b>Continuation of Group Activity: Finalization (Contextualization) of TRP</b>	Core Faculty	TRP
	12:00 – 1:00 PM	Lunch Break		
	1:00 PM - 1:15 PM	<b>Energizer</b>		
	1:15 – 3:00 PM	<b>Presentation of the Regional Program Implementation Plan</b>	HRDD, CMLD, QAD	Regional Program Implementation Plan
	3:00 – 3:15 PM	Health Break		
	3:15 – 4:30 PM	<b>Feedbacking on the Regional Program Implementation Plan</b>	HRDD, CMLD, QAD	Regional Program Implementation Plan
	4:30 – 5:00 PM	<b>Synthesis End-of-the-Day Evaluation</b>	HRDD, QAD	Daily M&E Tool

<b>Day 3</b>	8:00 – 8:30 AM	<b>Recap and Energizer</b>	HRDD	AVP
	8:30 – 10:30 AM	<b>Terms of Reference for Core Faculty and Review of Facilitation Standards per DM 44, s. 2023</b>	HRDD	Slide Deck, DM 44, s. 2023
	10:30 – 10:45 AM	Health Break		
	10:45 – 12:00 NN	<b>Finalization of Assignments and Deliverables</b>	Core Faculty	Final Schedule Template
	12:00 – 1:00 PM	Lunch Break		
	1:00 – 2:00 PM	<b>Synthesis and Next Steps</b>	HRDD	Slide Deck
	2:00 – 3:00 PM	<b>Closing Program</b>	HRDD	AVP
	3:00 – onwards	<b>Travel Back Home</b>		